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June 1976

MEMORANDUM FOR: The Director of Central Intelligence

THROUGH : The Deputy Director for Administration  
The Deputy Director for Operations

FROM : [REDACTED]  
CIA Santa Claus

SUBJECT : The Agency Christmas Charity Program  
After Action Report, 1976

1. The following is the after action report of the 1976 Agency Christmas Charity Program.

2. As in years past, donation recepticals were placed at the entrances of the Headquarters Building, [REDACTED] the Key Building, [REDACTED] the Chamber of Commerce Building (the language lab), [REDACTED]

[REDACTED] These boxes were emptied on a nightly basis and they yielded a total of over 1920 lbs. of used clothing in good condition, 1200 lbs. of food, 1420 used toys, 580 new toys and 90 items of new clothing. In addition, cash and checks in the total amount of \$552.43 were also received.

3. The following groups and individuals were the primary recipients of this year's program:

- a. The House of Ruth, 459 Mass. Ave., Washington, D.C.
- b. S.O.M.E., 1101 North Capitol St., Washington, D.C.
- c. S.H.A.R.E., Fairfax County, Va.
- d. Saint Ann's Infant and Maternity Home, Hyattsville, Md.
- e. Fairfax County Halfway Home for Girls, Fairfax, Va.

- f. Falls Church/McLean Day Care Center
- g. Metropolitan Police Boys Club,  
Washington, D.C.
- h. Jail Ministry Program, Fairfax, Va.
- i. "Project Concern", Wheeling, West Va.
- j. Seven individual families, suggested by  
Agency employees

4. This year, as in years past, the Office of Security, SR & CD Branch, maintained its own collection point and raised \$372.43 through bake sales and plant sales for Saint Ann's Orphanage. This year the Office of Logistics [redacted] raised \$120.00 and donated this fund to Saint Ann's Home. [redacted] also donated almost 200 pounds of food and clothing. The Office of the Director of Logistics also donated the residual of their Christmas Party funds, \$50.00, to St. Ann's.

5. Santa Claus was again impressed with the generosity of the Agency employees. The Director or Deputy Directors should take justifiable pride in this response when they reflect on their tenure in the Agency. As a proponent of MBO, Santa Claus attempted to record who gave what to whom, but the generosity of the employees and the spirit of the true Christmas kept Santa from being able to accomplish this objective. As much as I would like to thank every individual, it is impossible. I do feel that I must call your attention to the fact that the Office of Logistics, LSD/BSB supported this program with over 160 man-hours of work in picking up from the collection points every night and delivering the packed material to the end-users. DDO [redacted] contributed over 50 man-hours in the form of Santa's helpers who packed and sorted clothing and toys. Special thanks also goes to those members of the Agency who designed and printed the posters and in general gave Santa the support and encouragement he needed.

6. This was the second year that this Agency program had gone "overt", in that most of the recipients actually knew that the gifts originated from the people at "the CIA."

The responses have been heartwarming and all indications are that the program should be continued again next year.

7. My thanks to all and to all a very happy and prosperous new year.

Santa Claus

*Friends of Ruth*  
459 Massachusetts Avenue, N.W.  
Washington, D.C. 20001  
(202) 347-9689

December 22, 1976

Please note the address on this letter.  
"The House of Ruth" took the address off  
one of the cartons the clothing and food  
was delivered in and sent their "thank you"  
to the North Loading Dock.

Dear Friend of Ruth:

You cannot imagine the joy your donation brought  
to the House of Ruth.

Your gift brought happiness and a special type of  
warmth, knowing that someone out there is thinking of  
us.

Thank you for making the Holidays especially memorable  
for all of us who shared in your kindness.

Sincerely,

*Veronica Maz*

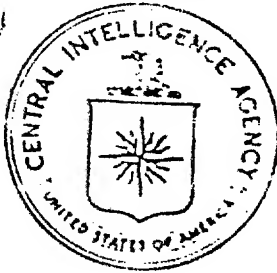
Veronica Maz  
Executive Director  
HOUSE OF RUTH

*Friends of Ruth*  
459 Massachusetts Avenue, N.W.  
Washington, D.C. 20001



*Property Supply Office*  
*C I H Bldg (North Dock)*

ADMINISTRATIVE - INTERNAL USE ONLY



# EMPLOYEE BULLETIN

EB No. 549

12 November 1976

## ANNUAL CHRISTMAS CHARITY PROGRAM

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1. Once again, there will be a Christmas "sharing" program through which all employees may participate in gift giving to the less fortunate in the metropolitan area. Last year 790 new gifts, 1,100 pounds of food and \$652.65 in cash were collected and distributed. 1,900 used toys and 1,800 pounds of used clothing also were donated and distributed.

2. The theme for the sixth annual program again will be "Christmas Lives" and will run from 6 through 20 December 1976. Decorated cartons will be placed near the Northeast, Northwest, Southwest, and Main Entrances to the Headquarters Building, the main entrances to Printing and Photography Division, Key and [redacted] Buildings, and at the entrance to the ODP Computer Center. These cartons are for the deposit of gifts (toys, books, games, clothing, etc.) and canned or dried food items. All gifts should be left unwrapped; however, donations of wrapping paper will be most welcomed. If desired, gifts may be tagged for donation to a specific local charity. Undesignated gifts will be distributed at the discretion of Santa Claus and gifts will be picked up from the collection points each day.

3. Last year the Office of Security and Printing and Photography Division maintained their own separate collection points. Other offices, staffs or divisions may wish to do something similar this year. If any employee or group would like additional information, Santa Claus may be contacted on [redacted]

4. Share your Christmas this year with those who otherwise will have little or no Christmas at all. "Christmas Lives" and "sharing" is the warmest gift of all."

DISTRIBUTION: ALL EMPLOYEES (1-6)

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